To: Host Institutions of the JLPT

**The JLPT July 2025/ Special Testing Accommodations for People with Disabilities**

Thank you for your cooperation in holding the Japanese-Language Proficiency Test (JLPT). We, the Center for Japanese-Language Testing, the Japan Foundation (hereinafter referred to as “JFTC”), are pleased to inform you of special testing accommodations (hereinafter referred to as “STA”) for people with disabilities in JLPT July 2025 as follows.

1. List of documents concerning STA for the JLPT July 2025
2. “Request Form for Special Testing Accommodations" (“Request Form”)
3. “Instructions for Requesting Special Testing Accommodations -Overseas Edition-" (“Instructions”)

Please give this document to those who wish to request STA with the Request Form.

1. “Confirmation Form of the Applicants Requesting Special Testing Accommodations" (“Confirmation Form”)

Please fill out this form and submit to JFTC through the Japanese diplomatic mission/the Japan Foundation overseas office (hereinafter referred to as “Agent”) after all necessary documents have been submitted from applicants without any errors.

1. “List for each Types and Details of Disabilities” (“STA List”)
2. “Consent form” and the Privacy Policy of JF (only for applicants for STA from EEA and the UK)

This is to agree that applicant’s sensitive data shall be processed in accordance with privacy policies of the host institution and the Japan Foundation. This is required based on GDPR.

※These documents will be posted at JLPT website for overseas host institutions.

URL: <https://www.jlpt-materials.jp/> ID: jlptadmin Password: jf84materials

1. Procedures for STA request
2. Documents for those who wish to request STA
3. “Request Form for Special Testing Accommodations" (above 1.(1))
4. “Instructions for Requesting Special Testing Accommodations -Overseas Edition-"(above 1.(2))
5. (EEA and the UK only) “Consent form” and the Privacy Policy of JF (above 1.(5))
6. (EEA and the UK only) Privacy policy of the host institution
7. Application documents to be submitted to host institutions by applicants
8. “Request Form for Special Testing Accommodations"
9. Documents listed at 3.(2) in 2nd page of the Request Form. (Medical certificate etc.) (“Attachment”)

Required document is depending on STA request. In case that the same STA had been provided in the past JLPT outside Japan within the last 3 years (on or after JLPT July 2022), it is not necessary to submit medical certificate etc. again.

1. Application form for JLPT
2. (Applicants from EEA and the UK only) “Consent form”

\*Please settle deadline by each host institutions so that all required application documents can be sent to JFTC by E-mail on or before **April 4, 2025**.

1. Application documents to be submitted to JFTC (through the Agent) by host institutions
2. “Request Form for Special Testing Accommodations" (Only the first two pages are required)
3. Documents listed in 3.(2) in page 3 of the Request Form. (Medical certificate etc.)
4. Application Form (A) for JLPT(Copy) or online application data (STA applicant’s data only)
5. (Applicants from EEA and the UK only) “Consent form”
6. “Confirmation Form of the Applicants Requesting Special Testing Accommodations"(Above 1.(3))

\*Please send these documents to JFTC by E-mail through the Agent on or before **April 4, 2025**. Please keep original documents at host institution and dispose of after the test. If any difficulties are expected on the submission of the application documents by the deadline, please contact JFTC by the **end of March** 2025.

1. Notice of STA

JFTC shall examine the application documents and decide which STA will be provided in consultation with the Committee for Special Testing Accommodations (“CSTA”) consisting of specialists in each category. The decisions will be notified to the host institutions through the Agent around the **end of May**. And then, please notify applicants of the decisions accordingly.

1. STA administration report

You can find a STA administration report form on the right side of the Confirmation Form of the Applicants

Requesting Special Testing Accommodations. Please fill in Result of Attendance, STA measures taken on

the test day and Notes regarding the administration of test after the exam and submit a completed form to JFTC by email.

1. Remarks
2. The description in the Request Form and the STA List is basic content of STA in JLPT. We might be able to provide the other testing accommodations in response to types and extent of disabilities of applicants, and we would like to respond as individually as possible. If a request beyond the basic content is received, please consult with JFTC as soon as possible.
3. Time extensions for developmental disabilities listed in the Request Form and the STA List are by 30% and 50%. An applicant with doctor’s medical certificate which suggests severe disabilities or necessity of time extension by 50% is eligible for time extension by 50%. Otherwise, time extension by 30% would be applied.
4. Information on JLPT in Braille data is available for download at the JLPT official website (https://www.jlpt.jp/tenji.html). Braille data of “New Japanese-Language Proficiency Test Guidebook: An Executive Summary and Sample Questions (2009)”, “Japanese-Language Proficiency Test Official Practice Workbook (2012)”, and “New Japanese-Language Proficiency Test Sample Questions (2009)” are posted at the website. Please share this with examinees who use braille.
5. Changes from the previous STA
   1. From JLPT December 2024
      1. “Confirmation Form of the Applicants Requesting Special Testing Accommodations” has the following 3 new items needed for each applicant.
6. Approved STA within 3 years (on or after JLPT July 2022)

Please fill in the detail for applicants who fall within this case.

1. Request for a separate room from Examinee

Please fill in “Yes/No” for each applicant.

1. Feasibility of a separate room by Host Institution

Regarding the above ii., please remark your institution’s feasibility for preparing a separate room for each applicant. The examples of remarks could be “Possible,” “Impossible” or “Need arrangement” (In case it is difficult to arrange for all applicants, etc.).

* + 1. STA administration report was moved from “Notice of Special Testing Accommodations” to “Confirmation Form of the Applicants Requesting Special Testing Accommodations.” Please fill in each examinee’s attendance and the detail of measures taken on the test day and turn it in.
  1. From JLPT July 2024
     1. Regarding the “Confirmation Form of the Applicants Requesting Special Testing Accommodations”, JFTC will respond via email when the above form has been received. There will be no Form sent back.
     2. Regarding the medical certificates and documents that need to be attached to the Request Form, please mark with an underline or highlight the particular part where the type and extent of the disability and the special arrangement needed is explained in the medical certificates and equivalent documents. We appreciate your cooperation especially for medical documentation for Developmental Disabilities with numerous pages, so that JFTC can accurately understand the situation.
     3. A third checkbox has been added to the “Check List for Overseas Host Institutions” in the “Request Form for Special Testing Accommodations (STA)”.

1. Contact of JFTC in charge of STA

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